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| (įmonės pavadinimas) | | | | | | | | | | | | |  | (name of company) | | | | | | | | | | | | | |
|  | | | | | | | | | | | | |  |  | | | | | | | | | | | | | |
| (įmonės vadovo pareigų pavadinimas) | | | | | | | | | | | | |  | (name of the position of the head of company) | | | | | | | | | | | | | |
|  | | | | | | | | | | | | |  |  | | | | | | | | | | | | | |
| **ĮSAKYMAS** | | | | | | | | | | | | |  | **ORDER** | | | | | | | | | | | | | |
| **DĖL KOMANDIRUOTĖS** | | | | | | | | | | | | |  | **REGARDING BUSINESS TRIP** | | | | | | | | | | | | | |
|  | | |  | | | Nr. | |  | |  | | |  |  | | |  | | | | No. | |  | |  | | |
|  | | | (data) | | |  | |  | |  | | |  |  | | | (date) | | | |  | |  | |  | | |
|  | | | |  | | | | |  | | | |  |  | | | |  | | | | | |  | | | |
|  | | | | (sudarymo vieta) | | | | |  | | | |  |  | | | | (location) | | | | | |  | | | |
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| K o m a n d i r u o j u | | | | | |  | | | | | | |  | A p p o i n t i n g | | | | | |  | | | | | | | |
|  | | | | | | (darbuotojo pareigos) | | | | | | |  |  | | | | | | (employee position) | | | | | | | |
|  | | | | | | | | | | | | |  |  | | | | | | | | | | | | | |
| (darbuotojo vardas, pavardė) | | | | | | | | | | | | |  | (employee name and surname) | | | | | | | | | | | | | |
| į |  | | | | | | | | | | | |  | to |  | | | | | | | | | | | | |
|  | (komandiruotės vieta | | | | | | | | | | | |  |  | (destination of the business trip | | | | | | | | | | | | |
|  | | | | | | | | | | | | . |  |  | | | | | | | | | | | | | . |
| ir komandiruotės tikslas) | | | | | | | | | | | |  |  | and goal of the business trip) | | | | | | | | | | | | |  |
| Komandiruotės trukmė - | | | | | | |  | | | | dienos: | |  | Duration of business trip - | | | | | | | |  | | | days: | | |
|  | | | | | | | (skaičius) | | | |  | |  |  | | | | | | | | (number) | | |  | | |
| nuo | |  | | | iki | |  | | | | . | |  | from | |  | | | to | | |  | | | | . | |
|  | | (data nuo) | | |  | | (data iki) | | | |  | |  |  | | (date from) | | |  | | | (date to) | | | |  | |
| Į s a k a u išmokėti dienpinigius bei kompensuoti kelionės, nakvynės ir kitas komandiruotės išlaidas pagal pateiktus dokumentus. | | | | | | | | | | | | |  | Hereby I certify the payment of daily allowance, and the reimbursement of travel, accommodation, and other business trip expenses based on the submitted documents. | | | | | | | | | | | | | |

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| (įmonės vadovo pareigų pavadinimas / name of the position of the head of company) |  | (parašas / signature) |  | (vardas, pavardė / name, surname) |